



Spectrum School Board Workshop Meeting Minutes

Date: June 16, 2014  
 Scheduled Time: 5:30 p.m.

Position	Committee Member	Arrive	Depart
Chair	Dave Lucas	Present	
Vice-Chair	Rob Rogers	Present	
Secretary	Kerry Jerred	Present	
Treasurer	Robin Schelske	Present	
Member	Tony Brunt	Present	
Member	Tom Sagstetter	Present	
Member	Cori Morrow	Absent	
Ex-Officio	Vanessta Spark	Absent	
Advisor	Rick Peterson	Absent	
Staff Member	Dawn Sorenson	Present	

1. Meeting called to order at: 5:37 p.m. by Chair Lucas

2. 6<sup>th</sup> Grade Education Center Naming

The Board discussed at length various ideas, names and concepts for the 6<sup>th</sup> grade education center. It was felt that it was important to maintain "Spectrum High School" as a main component of the name as it is a connection into the current school building, and that since the new building will have more visibility to passersby on Twin Lakes Blvd., it was important, again, to maintain the "Spectrum High School" name. The Board had additional questions regarding signage, such as how much has been budgeted for signage, what Mr. Peterson had envisioned, etc., that weren't able to be answered. The Board considered the name being "Spectrum High School" with the delineation being "Building A" and "Building B", or possibly, "West Building" and "East Building." Additional work on naming the building will take place at a later date after Mr. Peterson has had an opportunity to address the Board's questions. The Board will be updated as more information becomes available.

3. Succession Planning

The Board entered into a lengthy discussion surrounding succession planning for the school. It noted that the current Executive Director, Ms. Spark, has given indication that she plans to retire in approximately 4 years. Following discussion, it was noted that a Succession Planning Committee should be formed for planning purposes. The members identified for the committee are: Kerry Jerred, Dave Lucas, Tony Brunt, and Don Stauffer. Mr. Rogers will join the committee beginning in August. Ms. Jerred will contact everyone to find a date for the initial meeting of the Succession Planning Committee.

Out of the Succession Planning discussion, it was also determined that there is a need for a 2014-2015 Board goal of budget analysis. In addition, it was also noted that there is need for the Board to conduct a future workshop session on the budget for the purpose of in-depth analysis and understanding. Ms. Schelske will bring this information to the Finance Committee and will report back to the Board when more information is available.

4. Executive Director Performance Policy, Procedure and Timeline

The Policy Committee, Kerry Jerred, Robin Schelske, and Dawn Sorenson, have begun extensive work on the policy. The current practice of the Executive Director evaluation process isn't in keeping with the current policy timeline and therefore needs revising. The Committee felt that their work on the policy would be completed in time for the Board to consider the Committees revisions on the policy at its meeting on Thursday, June 19, 2014.

5. Fees – Minnesota Public School Fee Law

The Board reviewed the proposed Minnesota Public School Fee Policy. The policy will be presented for consideration of the approval and adoption at its regular meeting on Thursday, June 19, 2014.

3. Adjournment: The workshop meeting of the Board adjourned at 7:30 p.m.



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Board Secretary Certification, Kerry Jerred